Appendix H – Right of Way Checklist

The following is a tabulation of the items addressed for each plan sheet in this manual. It provides a good, concise guide against which a right of way plan can be checked for completeness before submission.

Project: _____ R/W Designer: _____
Date: _____ PID NO.:_____ R/W Reviewer: _____

☐ Preliminary Right of Way Plans
☐ Final Right of Way Plans

* Denotes items required for the Preliminary Right of Way Submission

Right of Way Legend

☐ 1A	*Title Block	☐ 1D	*Utility List and Note	☐ 1G	*Project Description	☐ 1J	Survey Certification
☐ 1B	*Sheet Heading	☐ 1E	*Conventional Symbols	☐ 1H	Project Control Information	☐ 1K	Parcel Identifier Legend
☐ 1C	*Structure Key	☐ 1F	*Index of Sheets	☐ 1I	*Plans Prepared By	☐	Limited Access Declaration

Centerline Plat

☐ 2A	*Title Block	☐ 2E	*Basis for Bearings	☐ 2I	*Intersections w/ C/L of R/W	☐ 2M	Survey Certification
☐ 2B	*Sheet Heading	☐ 2F	*Basis of Existing R/W	☐ 2J	*Subdivision & Survey		
☐ 2C	*Monument Table	☐ 2G	*C/L of R/W Data	☐ 2K	*C/L Monument Note		
☐ 2D	*Monument Legend	☐ 2H	*Centerline Stationing	☐ 2L	*Recording Block		

Property Map

☐ 3A	*Title Block	☐ 3E	*Owner Name & Number	☐ 3I	*Subdivision & Survey	☐ 3M	*Roads, Waterways, Lakes & R.R
☐ 3B	*Sheet Heading	☐ 3F	*Centerline Stationing	☐ 3J	*Property Lines	☐ 3N	*Closer, Gaps and Overlaps
☐ 3C	Station Limit Flags	☐ 3G	*Prop. R/W and Pavement	☐ 3K	*Utility Easements	☐	*Adjoining Project Data
☐ 3D	*Revision Block	☐ 3H	*Structures	☐ 3L	*Driveways	☐	*Match Lines

Summary of Additional Right of Way

☐ 4A	*Title Block	☐ 4G	*Record Area	☐ 4M	Net Residue	☐ 4S	Total No. Of Tabulation
☐ 4B	*Owner No. & Parcel Ident.	☐ 4H	*Total P.R.O.	☐ 4N	*Type Fund	☐ 4T	*Parcel Identifier Legend
☐ 4C	*Ownership Name	☐ 4I	Gross Take	☐ 4O	*Remarks Column	☐ 4U	*Revision Block
☐ 4D	Sheet Number	☐ 4J	P.R.O. In Take	☐ 4P	As Acquired	☐	*Grantee Note
☐ 4E	*Owners Records	☐ 4K	Net Take	☐ 4Q	*Temporary Parcel Duration		
☐ 4F	*Auditor's Parcel No.	☐ 4L	*Structures	☐ 4R	*Restriction of Use		

Appendix H – Right of Way Checklist

Right of Way Detail Sheet

☐ 5A	*Title Block	☐ 5H	*Proposed R/W & Parcel Boundary	☐ 5O	*Proposed Pavement	☐ 5V	*Stations and Offsets
☐ 5B	*Sheet Heading	☐ 5I	*Property Lines and Monuments	☐ 5P	*Proposed Plan Items	☐ 5W	Lead in Course(s)
☐ 5C	Station Limit Flags	☐ 5J	*Owner Name, No. and Parcel ID	☐ 5Q	*Utilities	☐ 5X	Non Public Easement
☐ 5D	*Revision Block	☐ 5K	*Roads, Waterways, Lakes &R.R	☐ 5R	*Land Use	☐	*Intersections w/ C/L of R/W
☐ 5E	*C/L of R/W Data	☐ 5L	*Match Lines	☐ 5S	*Address	☐	*Right of Way Fence
☐ 5F	*Centerline Stationing	☐ 5M	*Exist. Topographic Features	☐ 5T	Bearing and Distance	☐	*Closer, Gaps and Overlaps
☐ 5G	*Subdivisions & Survey	☐ 5N	*Construction Limits	☐ 5U	Right of Way Curve Data		

Right of Way Topography Sheet

☐ 6A	*Title Block	☐ 6H	*Proposed R/W & Parcel Boundary	☐ 6O	*Construction Limits	☐	Right of Way Fence
☐ 6B	*Sheet Heading	☐ 6I	*Property Lines	☐ 6P	*Proposed Pavement		
☐ 6C	Station Limit Flags	☐ 6J	*Intersections w/ C/L of R/W	☐ 6Q	*Proposed Plan Items		
☐ 6D	*Revision Block	☐ 6K	*Owner Name, No. and Parcel ID	☐ 6R	*Utilities		
☐ 6E	*C/L of R/W Data	☐ 6L	*Roads, Waterways, Lakes &R.R.	☐ 6S	*Land Use		
☐ 6F	*Centerline Stationing	☐ 6M	*Match Lines	☐ 6T	*Address		
☐ 6G	*Subdivisions & Survey	☐ 6N	*Exist. Topographic Features	☐ 6U	Non Public Easements		

Right of Way Boundary Sheet

☐ 7A	*Title Block	☐ 7F	*Intersection w/ C/L of R/W	☐ 7K	*Match Lines	☐ 7P	*Closure, Gaps and Overlaps
☐ 7B	*Sheet Heading	☐ 7G	*Subdivisions & Survey	☐ 7L	Bearing and Distance	☐	*Roads, Waterways, Lakes & R.R
☐ 7C	*Revision Block	☐ 7H	*Proposed R/W & Parcel Boundary	☐ 7M	Right of Way Curve Data	☐	Non Public Easements
☐ 7D	*C/L of R/W Data	☐ 7I	*Property Lines and Monuments	☐ 7N	*Stations and Offsets		
☐ 7E	*Centerline Stationing	☐ 7J	*Owner Name, No. and Parcel ID	☐ 7O	Lead in Course(s)		

Railroad Plat

☐ 8A	*Title Block	☐ 8E	*Valuation Survey Stationing	☐ 8I	*Station & Offset to C/L	☐ 8M	Overlap Tables
☐ 8B	*Sheet Heading	☐ 8F	*R.R. Property Lines	☐ 8J	*Construction Limits	☐ 8N	*Intersection Angle
☐ 8C	*R.R. Centerline Data	☐ 8G	*Centerlines R/W Data	☐ 8K	*Proposed Pavement/Plan Items	☐ 8O	*Valuation Reference
☐ 8D	*Other Track Data	☐ 8H	*Relationship of Stationing	☐ 8L	*Owner Name, No. and Parcel ID	☐	Detail of footer easement